

## TEMPORARY CLOSURE

Dear Valued Customer,

The offices of the Division of Amenities and Transportation (DATS), Office of Research Services (ORS) will be closed on Wednesday, January 13, 2016 to allow for important staff training.

In the event of an emergency during this time, please contact the following:

- Transportation Services (including shuttle, parking, and transshare services) - Mr. Joseph Cox at 240-315-2442 or [coxjo@ors.od.nih.gov](mailto:coxjo@ors.od.nih.gov)
- Amenities Services (including child/family, food, interpreting, retail, and fitness/well-being services) - Ms. Mary Ellen Savarese at 301-273-5940 or [savaresm@mail.nih.gov](mailto:savaresm@mail.nih.gov)

We apologize in advance for any inconvenience this may cause. Full operations will resume on Thursday, January 14, 2016.

Thank you for your patience and cooperation!